

Our recommendation is to leave your program active even after the program end date and not to wrap up a program until right before the start of a new program. This allows patrons to continue logging and seeing all past logging history. (Convenient if they are using READsquared's Logging History for other purposes such as school or personal records.) They will not continue to earn points/accrue badges/win prizes after the program end date. Once a program's end date has past the patrons will see a post program dashboard.

The screenshot shows the READsquared user interface. At the top left is the R2 PUBLIC LIBRARY logo and the text 'READsquared | Habit Forming'. Below this is a navigation bar with 'Control Room', 'Home', and 'Events'. On the right, there are links for 'Account' and 'Logout'. A sidebar on the left contains a menu with options like 'Enroll In A Program', 'Family Members', 'Missions', 'Games', 'Game Board', 'My Badges', 'Reading Lists', 'Friends', 'Logging History', and 'Reviews'. The main content area is titled 'Welcome, Barry' and features a section for 'Adult 2020 Imagine Your Story'. This section includes a 'Logging History' button, a 'Past Program Progress' bar at 2%, and a grid of buttons for 'Log Reading', 'Review Book', 'Enter Code', 'Logging History', 'Missions', 'Reading Lists', 'Info/Help', and 'Dashboard'. A prominent yellow message box with a red border contains the text: 'Your Program Has Ended, Or You Are Not Currently Enrolled In An Active Program. If You Wish, You Can Enroll In A New Program.' Below this message are 'Enroll' and 'Logging History' buttons. The 'Earned Badges' section shows four circular badges, and the 'My Wish List' section displays the book 'The Magicians' by Lev Grossman with its ISBN: 9780452296299.

Once a program end date has been reached you will have full access to the data to report on until you do a wrap up. At this time you will want to ensure that you have collected ALL reports you need as this data will be permanently deleted.

The wrap up option is best used right before a new program and after ALL reports have been run to obtain data from the old programs.

You can find the Program Wrap Up Feature by navigating to Participants > Program Wrap Up.

Once you have wrapped up a program, you can view basic Wrap Up Stats on your Programs page.

	Name	Ages	Logging Period	Active	Hidden	Count
	Pre-K 2020 Imagine Your Story [Pre-K Imagine Your Story]	Age 0 - 4 Years Old	01/01/2019 - 01/01/2021	Yes	No	709
	Children's 2020 Imagine Your Story [Children's Imagine Your Story]	5 Years Old - 12 Years Old	01/01/2019 - 01/01/2021	Yes	No	769
	Teen 2020 Imagine Your Story [Teen Imagine Your Story]	13 Years Old - 17 Years Old	01/01/2019 - 01/01/2021	Yes	No	369
	Adult 2020 Imagine Your Story [Adult Imagine Your Story]	18 Years Old - 19+ Years Old	01/01/2019 - 01/01/2021	Yes	No	179
	READsquared Demo: Logging Books, Simple [Logging Books, Simple: Pre-K CSLP Graphics]	Age 0 - 4 Years Old	01/01/2018 - 01/01/2022	No	Yes	0