

## *Software as a Service (SaaS)*

READSquared services are delivered via a cloud-based, SaaS model in which READSquared hosts and provides all technical support as part of a subscription. Customers need not allocate any resources and/or level-of-effort associated with the technical aspects of the system such as hosting, database, technical configuration, or network.

## *Collection of Personal Information*

READSquared services are provided to our Customers, which are libraries and schools across the world. These organizations use our cloud-based software to sponsor reading programs and other activities for children and adults. READSquared does not determine what information is collected. The program sponsors, i.e. libraries and schools, decide what information to collect in order to run their programs.

READSquared does not collect any additional information. READSquared does not use tracking software, advertising cookies, or any other method of collecting or tracking the system users.

## *Data Storage and Data Security*

The READSquared solution runs in the cloud. All information is housed in world class distributed data centers which have been selected because of their infrastructure reliability as well as their security implementation. Specifically, the data centers we use have multiple security certifications from various vendors including CISCO and Microsoft. They also are SAS 70 Type II certified, which is issued by an independent third party to ensure adequate controls over extremely sensitive healthcare information.

Access to user data is only given to the designated employees or representatives of the program sponsors and READSquared support specialist. No third party has access to any of the information. Our servers are protected from intrusion by advanced firewalls. The data resides in industry data stores and is encrypted in transit and at rest. We offer free of charge SSL (Secure Sockets Layer) access to our services. This level of protection is used by banks and credit card processors. The periodic data backups are encrypted.

If a customer terminates services all information is permanently deleted from our systems. Backups may take up to 30 days to be overwritten.

## *McAfee Secure Certified*

READSquared cloud hosted library implementations are McAfee Secure Certified which certifies against malware, malicious links, phishing detection, valid SSL certificate.



Any questions regarding security should be directed to:

Barry Young

President

Systems Technology Group Inc.

[barry@READsquared.com](mailto:barry@READsquared.com)